

## Code of Conduct: Working with Women Alliance

The Working with Women Alliance Code of Conduct reflects our:

**Purpose:** To bring together a diversity of voices, expertise and experiences to inform and guide national policy reform on women's safety.

**Values:** Collaboration, Diversity, Fearlessness, Progress, Respect and Integrity.

This code of conduct applies to all Working With Women Alliance (WwWA) members. For the purpose of this Code of Conduct, 'Members' also means members of National Women's Equality portfolio (NWE) and the National Women's Safety portfolio (NWS) committees and working groups.

It provides a framework of principles for conducting business and dealing with members of parliament, government officials, sector colleagues, other WwWA members and the broader community which are:

- to act with integrity and professionalism and be scrupulous in the proper use of WwWA information, funds, equipment and facilities
- to exercise fairness, equity, proper courtesy, consideration and sensitivity in dealing with other members, employees and stakeholders
- to avoid real or perceived conflict of interests or duty.

The Code of Conduct provides the responsibilities of WwWA members which are:

- demonstrating a commitment to the purpose, values and objectives of WwWA
- promoting the interests of WwWA to the sector and broader community
- bring constructive contributions and viewpoints to policy discussions, deliberations and decision making by actively participating in member consultation
- not publicly denigrating policy positions or recommendations of WwWA
- ensuring WwWA relationships with the media or those seeking public comment are conducted exclusively by the Executive Director or Director or Governance Committee Chair, or as delegated by them
- ensuring that no behaviour or actions prejudice the interests of WwWA and/or adversely impact on the reputation of WwWA.

The Policy and Advocacy Advisory Committees will manage the working groups through the NWS and NWE Working Group Terms of Reference and by providing clear direction on objectives and deliverables.



They provide the additional responsibilities of WwWA committee and working group members which are:

- maintaining confidentiality of all non-public information received
- performing duties with skill, honesty, care and diligence
- abiding by policies, procedures and lawful directions that relate to WwWA
- declaring any real or perceived conflicts of interest or duty and complying with agreed management strategies
- avoiding the perception that any business dealings through WwWA may be influenced by offering or accepting gifts.

It provides the additional responsibilities of WwWA management and Governance Committee which are:

- to provide a voice for members on women's safety
- to embody WwWA values
- to demonstrate exemplary governance
- to actively manage conflicts of interest or duty, whether real or perceived
- ensuring that any person who in good faith raises a complaint or discloses a concern about compliance with the Code of Conduct to any of the following positions WwWA CEO, Policy and Advocacy Advisory Chairs or a member of the WwWA Governance Committee, will not be disadvantaged or prejudiced. All reports will be dealt with in a respectful and timely manner.

**Endorsed:** Working with Women Alliance Governance Committee